County of Santa Clara, **Office of Pretrial Services,** sccpretrial.org
2310 N 1st Street, Suite 104, San Jose, CA 95131
Phone (408) 918-7900 Fax (408) 918-7902

The Get a Job Log: Client's Name _____

Pretrial Services Officer Name _____

Save time by systematically tracking your written/on-line communications, interview dates and key contracts.

Employer/Contact	Position/ Job Lead	Resume, Letter Sent	Interview Date/Time	Interviewer or Contact	Phone Number	Thank-You Letter Sent	Future Strategy - Results - Other Notes